



Accreditation Reference Number: 83

The Shell Company of Australia Limited

15 January 2009

GPO Box 872K
Melbourne VIC 3001
Australia

Joe Gixti
Rylea Engineering Services Pty Ltd
PO Box 612
Laverton VIC 3028

Re: Contractor Accreditation – Shell Accreditation Renewal Close Out

Dear Mr Gixti,

On behalf of Shell, I would like to extend my thanks to you and your staff for the time provided to complete all the components of the Shell Health, Safety, Security and Environmental Contractor Management Accreditation System (HSSE CMAS) and particularly for your participation in the Accreditation Renewal process.

The responses to the Action items identified following the Accreditation Renewal have been received. All such Action items have now been noted as closed and your company has satisfied the relevant requirements in order to maintain your **Full Accreditation Status**. This status remains valid to the 15th of April, 2010. Prior to the expiration you will be notified of any requirements regarding the renewal of this accreditation.

You remain responsible for advising Shell HSSE CMAS Department of any changes or updates regarding your company, as they occur during this period.

Job Specific Requirements:

As noted in previous correspondence Shell still requires that you prepare a Job Safety Analysis (JSA) for each project or job that you undertake. Shell staff may ask you to submit the JSA prior to job commencement. Where this document is not requested for submission, Shell assumes that all employees within your organisation are working in line with your JSA for all Shell related work.

In addition, Shell expects that all employees and sub-contractors conducting work for Shell are adequately trained in HSE matters and are all competent to undertake their given activity. HSE audits of your organisations HSE practices may also be undertaken by Shell at any time as part of Shell's HSSE Auditing programme.

While undertaking work for Shell, you will be required to adhere to the HSE practices and procedures relevant to each facility, including incident reporting procedures. Non-compliance with these procedures will be seen as a serious breach in Shell's HSE practices and will jeopardize your ability to continue to undertake work for Shell.

Again we thank you and your staff for your effort and look forward to working with your business. Should you have any queries, please feel free to contact me directly.

Yours sincerely,

Emma Stuart

Programme Co-ordinator: HSSE Contractor Accreditation
Shell Company of Australia Pty Ltd
GPO Box 872K, Melbourne VIC 3001, Australia

Freecall: 1800 678 793 (Australia Only)

Tel: +61 3 8823 4541 Fax: 4307

Email: emma.stuart@shell.com

Internet: <http://www.shell.com.au>

Safety is our Number 1 priority - it is our belief that all accidents are preventable.